

~~SECRET~~

8 DEC 1961

~~CONFIDENTIAL~~

MEMORANDUM FOR:

Deputy Director, Personnel & Physical
Support

SUBJECT:

Monthly Report of Activities for November 1961

1. The following is the summary of correspondence traffic handled by this Office during the month of November 1961:

DOCUMENT RECEIPT AND DISTRIBUTION:NOVEMBERCables

a. Incoming Total		592
OS Action	70	
OS Interest	522	
b. Outgoing Total		250
OS Orig.	22	
FS Orig.	2	
OS Coord.	73	
OS Info	153	
TOTAL PROCESSED		842

Dispatches

a. Incoming Total		265
OS Action	36	
OS Interest	229	
b. Outgoing Total		71
OS Orig.	25	
FS Orig.	2	
OS Coord.	34	
OS Info	10	

25X1C45 TOTAL PROCESSED

336

917

2,095

Total Communications Processed

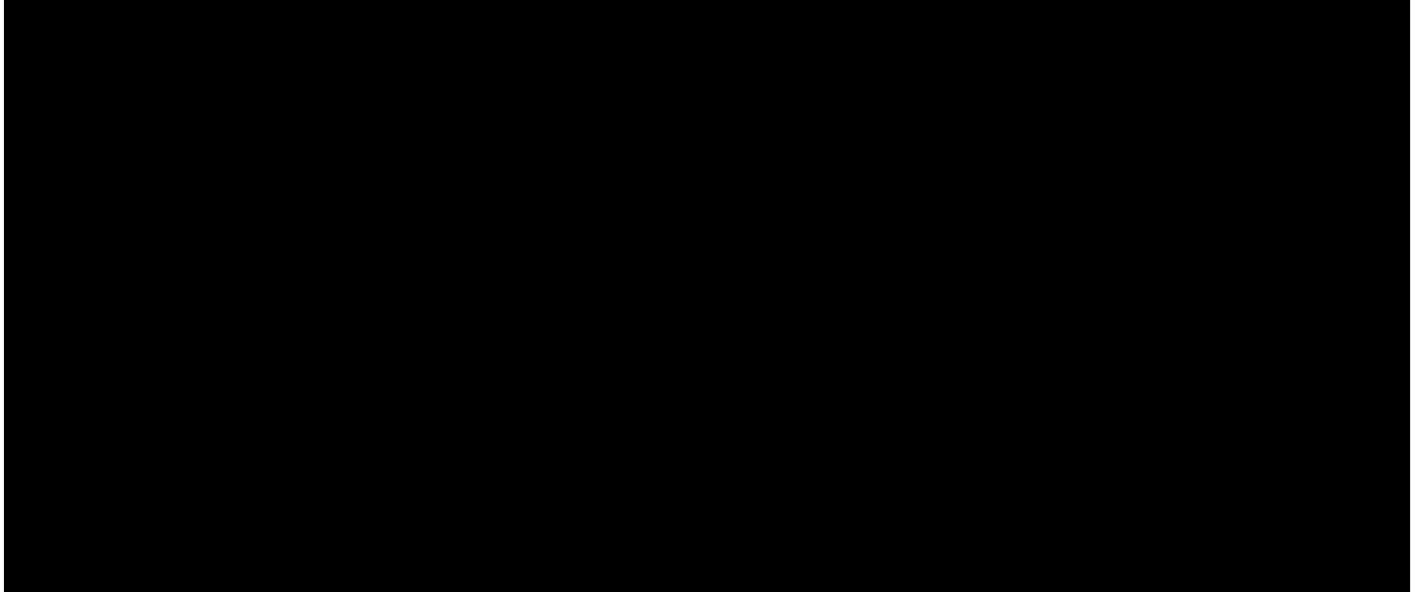
DOC	14	REV DATE	13-5-80	BY	006199
ORIG COMP	31	OPI	31	TYPE	02
ORIG CLASS	S	PAGES	2	REV CLASS	C
JUST	22	NEXT REV	2010	ACR	HR 10-2

~~CONFIDENTIAL~~

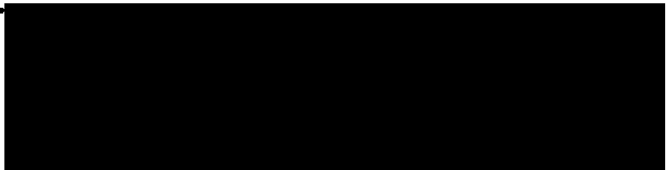
~~SECRET~~

25X1A9a

CONFIDENTIAL



5. This Office provided guidance and assistance to several Security Officers who are planning to depart Headquarters for assignments in the Far East area within the next several months.



25X1A9a

Special Assistant, Foreign Support

CONFIDENTIAL

~~SECRET~~

Approved For Release 1999/08/27 : CIA-RDP78-04003R000100190015-2

UNCLASSIFIED <input type="checkbox"/> CONFIDENTIAL <input checked="" type="checkbox"/> SECRET <input type="checkbox"/>			
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/PPS 4E70	<i>[Signature]</i>	
2			
3			
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks: <div style="text-align: center; font-size: 2em; font-family: cursive;">File</div> <div style="text-align: right; font-size: 2em; font-family: cursive;">KAL</div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
OS/ES 4E75 X-6367 UNCLASSIFIED <input type="checkbox"/> CONFIDENTIAL <input checked="" type="checkbox"/> SECRET <input type="checkbox"/>			12/8/61

Approved For Release 1999/08/27 : CIA-RDP78-04003R000100190015-2